

**BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH**  
A NCTE and NAAC accredited (B++) College  
5/3, MAHATMA GANDHI ROAD, HOWRAH - 711 101.

Ref: .....

Date: 02

To,

The principal

Bijoy Krishna Girls' College, Howrah

Dear Madam,

We would like to organize one day botanical excursion at Chinsurah  
07.02.2020 at 9.30 a.m. All students must submit their NOC (Format provided  
from the department) signed by the respective guardians on 04.02.2020.

Participating classes : 4<sup>th</sup> Sem Hons.

Total no. of students: 11

We will be grateful if you consider our purpose.

Thanking you,

Yours faithfully,

*Papiya Ghosh*

Papiya Ghosh

H.O.D

Department of Botany

*P.G.*  
*1/2/2020*