



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

**Wahidul Hasan**

Communication Cum Publication Officer

NAAC/WH/Cert\_A&A/EC-37/2005/29

27 September 2005

**The Principal**

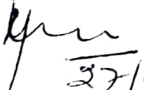
Bijoy Krishna Girls' College  
5/3, Mahatma Gandhi Road  
Howrah 711101  
West Bengal

Dear *Sir/Madam*,

As directed by the Director, NAAC, I am herewith enclosing the Certificate of Accreditation of your Institution. We wish the Institution all success in its efforts to become a lead Quality Institution of Higher Learning.

With warm regards,

Yours sincerely,

  
27/9/05  
(Wahidul Hasan)

Encl: As above

DRAFT REPORT  
ON  
INSTITUTIONAL ACCREDITATION  
OF

*Bijoy Krishna Girls College*

Howrah, West Bengal

August 4 - 5, 2005

National Assessment and Accreditation Council  
Bangalore

**DRAFT REPORT  
ON  
INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
OF  
BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH  
WEST BENGAL**

***Section –I***

***Introduction:***

Bijoy Krishna Girls' College, formerly known as Girls' college, Howrah was established on August 1, 1947 and today it is one of the largest colleges of West Bengal . It started its voyage with the journey of Independent India. The Founder of the college, Late Bijoy Krishna Bhattacharya, was a distinguished educationist and a great champion of women's cause .The college was established not merely to promote education but at the same time to ensure socio-economic development with free and fair participation of the women in all spheres of social activities. The motto of the college is proper learning leads to emancipation.

The college obtained its affiliation from the Calcutta University in January 1948, and got recognition from UGC on 10.7.1965 under 2f. The college offers UG programmes in the faculties of Science, Commerce, and Arts and Social Science. The Number of students enrolled in the college under the above faculties in the current academic session is 2977. The Number of permanent teachers in the college is 64, of which 19 teachers have Ph.D. degree. There are 03 contractual full-time teachers in the college and the number of part time teachers is 45. The college has 22 members in the non-teaching staff.

In the changing social scenario, the college authority has realized the importance of the role to be played by a college with mission, social objectives and moral responsibilities; and has decided to conduct an introspection exercise

for formulating its future plan of action. Accordingly, the college authority has prepared the Self Study Report (SSR) based on SWOT analysis and submitted it to the National Assessment and Accreditation Council (NAAC), Bangalore.

Accordingly NAAC has constituted a Peer Team consisting of Prof. G N Talukdar, Vice-Chancellor, Gauhati University, Assam as Chairperson, Dr. Kabindra Pd Singh, Ex-Head of the Department of History , B R A Bihar University, Muzaffarpur ; Dr. Manju Sinha, Principal, Ranchi Women's College, Ranchi University as members and Prof. K Banadarangaiah, Academic Consultant , NAAC co-ordinated the visit .

Each member of the Peer Team carefully studied and analyzed the SSR before coming to visit the college. The Peer Team visited the College on August 4 & 5, 2005. The visit to various departments and facilities started after a meeting with the Principal of the college. The team has also interacted with the members of the Governing Body, the faculty members, the non- teaching staff, the students, parents, alumni and other stakeholders of the college. The visit to the departments, facilities and the interaction with the above mentioned bodies have been carried out with a view to validate the SSR submitted by the College. The observations of the Peer Team as per criteria prescribed by the NAAC are recorded in the following sections:

## ***Section II***

### ***Criterion-wise Analysis:***

#### ***Criterion – I: Curricular Aspects:***

Keeping the motto, “Proper learning leads to emancipation” in view, the college has tuned its programmes in such a way as to inculcate among the students social awareness, a sense of responsibility and fellow feeling towards the community, and consciousness about environment, apart from routine classroom exercise.





Though the curriculum is designed by the affiliating university, the college has the option of choosing certain subject combinations at the entry level. The college has accordingly chosen certain subject combinations along with applied components that would have direct bearing on job opportunities. The college offers wide range of elective options to the students. Ten subjects in Humanities, Six subjects in Science and Accountancy in Commerce are taught in the college from which the students can make their choice. Altogether the College offers 40 Programmes such as 16 UG Honours, 20 UG General, 03 Certificate Courses, 01 B Ed Professional Course.

The courses like Computer Science, Computer Application (Major) and Microbiology are job-oriented subjects and run in the college on self-financing basis. The college is also running some certificate courses through distance mode of learning through Netaji Subhash Open University and IGNOU .

The university reviewed and updated the existing syllabi and curricula periodically through different Board of studies; some of the faculty members of this college are also members of such Board of Studies. The present curriculum was updated by the University in 2002.

### ***Criterion – II : Teaching, Learning and Evaluation:***

Generally, admission of the students to the college is made strictly on the basis of their academic merit and following the university norms in this regard. In case of a few departments, special entrance test and interviews are also held to select students for admission. The rules and regulations regarding the admission process, admission requirements and other relevant information of the college are supplied to the prospective learners through the college annual Prospectus.

After admission when the students first join their respective classes, the faculty members try to measure the level of their previous academic attainment

and their interest in the subject concerned through simple question answer session. If a student is found uncomfortable with any particular programme, she is allowed to shift to some other combination within one month of admission, depending upon availability of seats.


To make the class teaching effective and interesting, the traditional classroom teaching is supplemented, by some teacher, through the use of projectors and audio-visual method. In addition to normal contact lectures, the college carries out tutorial classes and also practical classes wherever necessary. The students are also required to take class seminar, library works, field works, excursion etc.

At the beginning of each academic session, the head of each and every department frame the academic calendar in consultation with other members of the department. The academic calendar acts as the basis of teaching plan of a teacher.

Academic performance of the students is continuously monitored through year-long process of tutorials, Half yearly, Annual and Test examinations. Details of the evaluation methods are also provided to the students through the college prospectus.

Last year, the working days were 243 and teaching days were 220 respectively.

Qualified persons are recruited in the faculty following the rules and regulations in accordance with the provisions of the West Bengal College Service Commission Act, 1978 (West Bengal Act LXII of 1978). The College has appointed temporary teachers on part-time and contractual basis.

  
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Self-appraisal diaries and the reports of students' feedback are utilized by the teaching community to become aware of their responsibilities and students demands. The college authority allows the faculty members to participate in the orientation course and refresher courses. The college authority also encourages the teachers to participate in the state level seminars, National and International level seminars etc. The Principal of the College has presented many research papers in national and international seminars. A number of Major Research Projects and Minor Research Projects have been undertaken by some of the faculty member. These help the faculties in their academic growth and professional advancement.

Micro-teaching by advanced students has been introduced in different departments.

Communicative English courses in collaboration with the Institute of English, Kolkata is going on for last two years. At the end of six months the college and the Institute are issuing course certificates jointly.

### ***Criterion III: Research, Consultancy and Extension***

Nineteen faculty members have already obtained Ph.D. degree. At present 3 teachers have registered for Ph. D. degree, and 2 teachers already submitted their thesis. Three research projects are at present running in the college with financial support from CSIR and UGC. The College authority sanctioned study leaves to the teacher wherever necessary. Moreover, the Principal Dr. Tapati Mukherjee and Dr. Alok Sarkar of Physics department have been guiding research students under Jadavpur University.

So far as consultancy is concerned, the college is yet to have a clear policy, although some of the faculties are providing honorary consultancy services.

  
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The students and the teachers are encouraged to participate in the extension activities. The extension activities carried out by the college cover a wide spectrum including health and hygiene awareness, environment, social works, promotion of communal harmony, blood donations etc. The college also organizes some sensitization programmes on gender equality and women empowerment.

The NSS wing of the college took part in the pulse polio immunization campaign in 2003 and 2004 and also organized some free medical camps. It has adopted a village at Bankra, a nearby area for the upliftment of the weaker sections of the society, predominantly for the benefit of the women and children.

***Criterion IV: Infrastructure and Learning Resources:***

The college has a good infrastructure with 45 classrooms, laboratories, a computer networking system, a library, students' common room and an auditorium. The lush green garden in the campus has been prepared by entering into contract with the Forest department of the Govt. of West Bengal. The pond in the campus enhanced the beauty of the campus.

The college is growing academically with time. The academic growth naturally calls for augmentation of infrastructure, which is met with by making optimal use of existing infrastructure, renovating existing block and constructing new blocks. For these purposes, fund received from agencies like UGC, MPLAD, MLA LAD etc. have been utilized. The building committee constituted by the College Governing Body looks after the above activities.

The college also runs a morning shift in Arts with Honours facility in Bengali and History. In addition to these, the college runs study centers of NSOU and IGNOU, B.Ed. On Saturday ( after college hours) and Sundays. 'O' level computer-training course sponsored by the Ministry of IT, GOI is running in the college.




The college has rented out two rooms to the Computer Engineers of India for running computer course. It has also provided space for Canara Bank for which the College gets some money. It has also provided open space for Nescafe Coffee Counter and realize Rs. 1500/- a month for generating its own inner resources. Moreover, the college ensures optimum utilization of its infrastructure by renting out the roof for hoarding, the classrooms for different competitive examinations on Sundays and Holidays, and the college auditorium for different functions. The amount received thus is made use of to promote infrastructure facility.

The College library with about 31,909 books, a reasonably good number journals and daily newspapers are used by the teachers, the students and the researchers. Book bank facility, reprography, free access to the racks, backed by computer networking, make it user friendly. There is an Advisory Committee for the library. The library remains open from 9.00 AM to 5.00 PM on all working days. Moreover almost all the Departments have their own Seminar Libraries.

All Science departments barring Zoology and Botany, have their own computers. The library and the office are connected with the computer science department with LAN.

***Criterion – V: Student Support and Progression:***

The college publishes its updated prospectus annually giving overall description of the college, different programmes of studies offered, detailed procedure of admission, and fee structures along with the methods and procedures of evaluation and examinations. It also provided the prospective students with the information regarding the facilities offered by the college and the requirements to be fulfilled by the students. Rules of conduct and discipline to be abided by the students are also stated in the prospectus. The college publishes a separate prospectus for the B.Ed students.



In addition to the Merit scholarships under the state and the Central Government, SC/ST stipends by the Central Government, the college instituted students aid fund, Free and Half-free studentship etc.

Weekly Medical Check Up of Students by a qualified doctor has been arranged by the College. The College Canteen provides Tea, Snacks, Lunch etc for the Students and the employees of the College at a subsidized rate.

Psychological counseling cell, spearheaded by the Psychology Deptt. of the College adds a new dimension to the students' support system. To cope with the competitive outlook and rat race of modern era, the students get frustrated and this cell gives solace and mental booster in such complex situations.

There is an Alumni Association of the college, called 'Punarvava'. Apart from their own celebrations as Alumni, different workshops have been organized by them for the present students. With an objective of creating awareness about job opportunities in music, they organized two workshops in August, 2004. A number of alumni of the college occupy important positions in different walks of life, like administrative top posts, eminent teaching posts etc.

Recreational facilities in the shape of games, cultural programmes, debating competition, quiz competition; dance and music competition, students' magazine etc. are provided to the students. Moreover, one Yoga-training center has been opened in 2003 in association with the World Yoga Society to enhance the physical and mental strength of the students. Students Common Room is also provided with some indoor games facilities.

#### **Criterion – VI : Organization and Management:**

The duly constituted Governing Body with the Principal of the college as its Secretary is at the helm of the management of the college. The Principal as

the Secretary of the Governing Body works as the Co-coordinator who activates and executes the decisions of the Governing Body.

The GB of the college has constituted various sub-committees to look after and monitor some of the activities of the college, e.g. Finance Committee, Academic Committee, Screening Committee for teacher's promotion, Building Committee, Examination Committee.

The Head Clerk Co-ordinates the functioning of different branches of the office. The Principal checks the work efficiency of the non-teaching staff and entrust them the duties as per their capabilities.

All the departmental Heads coordinate the activities of their respective departments. Since August 2003, rotational headship has been introduced in all the departments. A faculty member of each department will have the opportunity to act as the HOD for two years at a stretch.


The office of the college has been computerized and the office staff has been given computer training, free of cost by the college authority.

There is a grievance redressal cell to look into the grievances of various components of the college.

Different types of loan facilities are available to the members of teaching and non-teaching staff of the college. Those are interest free festival advance, refundable and non-refundable loan from Provident Fund deposit, and loan from Employees' Co-operative Society Ltd.

The college authority allocated funds under various schemes through annual budgeting and the college has provision for internal auditing.

No cash transaction is made in the college office. All such transactions are done through an extension counter of Canara Bank located in the college premise.



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**Criterion – VII: *Healthy Practices* :**

- The college displays sensitivity to changing educational, social and market demands as evidenced by the introduction of job-oriented courses like computer science, computer application (major) and Microbiology. The college runs these courses on self-financing basis. The college is also running some certificate courses through distance mode of learning.
- The college authority encourages the students to participate in different university level, district level and state level competitions, and some students bag prizes on various occasions. The annual Newsletter and Annual Journal reflect yearly activities of the college and focuses the creative endeavours of the institution.
- Students of different departments publish their departmental Wall Magazines that exposes their creative talents .
- Remedial classes by the teachers are regularly organized for the academically backward students.

**Section - III : *Overall Analysis:***

The Peer Team acknowledges the sincere efforts made by the college towards achieving its goal of providing meaningful and value based education for producing a band of young, energetic, upright and truly emancipated women, irrespective of their economic and social strata. The Peer Team also appreciates the endeavour of the college in realizing its motto of producing economically independent women, free from superstitions and inhibitions , acting as the strength and not the burden of their own family and the society as a whole.

The Peer Team commends the college for the following good features :

- Starting of job-oriented courses like Computer Science, Computer Application (Major), and Microbiology on Self-financing basis.

- Constant efforts in augmenting and maintaining its infrastructure through various grants received from the UGC and the MLA and MP LAD Funds and other Internal Resource generation measures.
- Students are made aware of the course curricula, methods of evaluation and Rules of conduct and Discipline etc. at the beginning of the session.
- The college is sensitive to the community needs and conducts relevant extension activities.
- For performance appraisal of the Faculty, the college recently introduced obtaining feedback from the outgoing students, in addition to the self-appraisal report by the teacher.
- Providing Auqua-Guards for pure drinking water .
- There are also provisions for fire extinguishers.
- The College regularly publishes academic journals and annual newsletter besides the annual college magazine.
- The college has introduced Students Safety Insurance scheme.
- Good number teachers of the college are Computer-literate.
- Training Centre for examinations conducted by School Service Commission.

While commending the good features and healthy practices cited above, **the Peer team would like the college to consider the following areas of concern for its further growth.**

The expertise of the faculty members for providing consultancy services in various fields may be explored through adopting a consultancy policy by the college.

- Upgrading the computer facilities of the college, with connectivity to all the departments.
- Construction of a good hostel for the students will attract students from distant places and will improve the academic environment of the college.


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- The College may set up the NCC Wing for physical development of the Students.
- Opening of Music and Performing Arts' Courses .
- Opening of more UGC sponsored relevant Job Oriented courses .
- Spacious and well-furnished Staff Room for Faculty Members may be provided .
- Hindi courses can be introduced in the college for the students.

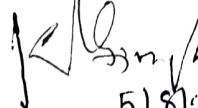
The Peer Team is highly impressed to see a principal who is not only a good administrator but a scholar of repute .The Peer team wishes to record its appreciation for the cooperation and courtesy extended to it by all sections of the institution. The team also wishes the college all success in its future endeavours.

Names and signatures of the Peer Team members:

Dr. G N Talukdar, Chairman

 05.08.2005

Dr. Kabindra Prasad Singh , Member

 5/8/05


Dr. Manju Sinha, Member

 5/8/05

I accept the Peer Team Report .

Dr Tapati Mukherjee

Principal BKG College

 5/8/05.  
Seal and signature of the Principal



Principal

Bijoy Krishna Girls' College, Howrah  
(Formerly Girls' College, Howrah)